



Interviewing Instructions for Teacher

Although this is not a formal process; we want the students to experience some of the feelings that they will have during a real interview; fear, nervousness, uncertainty. Try to make the interview as realistic as possible. Consider bringing in other teachers, parents, business owners, community members, etc. to help you with the interviews.

Here are a few guidelines to help you:

1. Students were encouraged to talk with a manager. If they did, this is a plus.
2. Students should know what this job pays. If they don't, I offer minimum wage. (See your state's minimum wage law: <http://www.dol.gov/whd/minwage/america.htm>) Waitresses would get tips, and can be paid more if they have interviewed waitresses and know the amount.
3. Try to talk the student's wages down. If they are willing to accept minimum, offer it. I want them to not be afraid to counter by saying "I talked with the manager and was led to believe that this job pays \$____."
4. The attached question sheet is for reference only. Typically you don't need to ask more than 10 questions. The total interview score to be offered a job is above 20. As long as they score above 20, they will get the job. We want everyone hired, so be generous unless you feel they are not prepared at all, or are not taking the project seriously.
5. Feel free to give them advice before, during, or after the interview. We want them to understand the importance of clothing, a strong handshake, and confidence. Make sure they speak up and articulate their responses clearly.
6. Record the score for each question asked, including any notes you feel are important. Record the total on the top, and attach the interview questions to the front of the application.
7. It has not been unusual for past students to use this experience as their stepping stone towards a real job interview. Give them as much guidance as you have time for.

Page 1- For the Teacher;

it does not need to be printed.

Page 2- Print for the Students.



30 Possible Interview Questions

Name:	ID Number:	Date:	Response and Score 1 – One word answer 2 – Answer ok, but weak 3 – Strong response	Total Score
Sample Questions:				
1	Tell me a little about yourself?			
2	What experience do you have in this type of work?			
3	Do you consider yourself to be a successful person?			
4	What would your co-workers say about you?			
5	What do you know about this company?			
6	What have you done to improve yourself in the last year?			
7	Why do you want to work for this company?			
8	Do you know anyone who works for us?			
9	What are your pay requirements?			
10	Do you consider yourself a team player?			
11	How long would you plan on working for us if you were hired?			
12	Have you ever had to fire anyone? How did you feel about that?			
13	What is your philosophy about work?			
14	If you had enough money to retire right now, would you?			
15	Explain how you would be a benefit to this company?			
16	Why should we offer you a job?			
17	Tell me about a good suggestion you have had.			
18	What irritates you about other people?			
19	What is your biggest strength?			
20	What would your teacher say your strengths are?			
21	Why do you think you would do well in this company?			
22	What kind of person would you refuse to work with?			
23	What is more important to you: the money or the work?			
24	Tell me about a disagreement you had with a teacher or parent.			
25	Tell me about a time you had to work under pressure.			
26	What motivates you to do your best?			
27	What have you learned from mistakes on the job?			
28	How do you propose to compensate for your lack of experience?			
29	Tell me about a time when you helped settle a disagreement between others.			
30	Do you have any questions for me?			